Vehicle Inspection Report
Stick Shift Driving Academy
(617) 315 - 2501

Please use **EITHER** pages 1 through 4 **OR** the the "Raiser" form on page 5.
You do not need to fill out both.

_____ _____
Owner Name Owner Email Address

_____ _____
License Plate State and # VIN #

_____ _____
Vehicle Year Vehicle Make Vehicle Model Vehicle Mileage

_____ _____ _____
Owner Signature Owner Phone Date

All following sections to be completed by **INSPECTOR**

_____ _____ _____
Inspector Name Inspector Signature Date

_____ _____
Company Name Company Phone

_____
Company Mailing Address City State Zip Code

The purpose of this inspection is to document the condition of the vehicle. If your state, professional association, or employer has stricter standards than those listed below, please apply the strictest standards in your inspection. If your work is not subject to such standards, please apply the minimum standards that we have described in the "Inspection Details" boxes. If you identify anything in your inspection that is not listed here but would cause the vehicle to fail the standards of your state, professional association, or employer, please note them in the "mechanic's notes" section.

Vehicle Owner's Name:_____

Area	Inspection Details	Pass	Fail
Engine	Must turn over on first ignition attempt, idle smoothly, make no unusual noises, and turn off with the turn of the key or press of a button.		
Transmission	Transmission must be a manual transmission with at least 4 speeds		
Transmission	Transmission must function properly and show evidence of a clutch that is working properly and does not slip.		
Brakes	Parking and service brakes will be tested according to common industry methods. Reject the car if either braking system fails to hold the car in place or if any brake pad shows wear at or beyond manufacturer's or state's minimum standards.		
Steering	Check for free steering by turning the steering wheel through a full right and left turn. Reject a vehicle with excessive wear or play in either any part of the steering mechanism or damage or defect to the vehicle that would affect proper steering.		
Ball Joints	The front end (each side) of all vehicles will be raised by jacking and visually examined. Vehicles equipped with ball joints will be raised and checked in accordance with the applicable manufacturer's specifications or industry standards.		
Suspension	Reject a vehicle with broken, bent or missing shock absorbers or suspension springs, or where the shock absorbers or suspension have excessive play beyond manufacturer's or state's minimum standards.		
License Plate	License plate(s) shall be undamaged, securely mounted, clean and clearly visible.		
Body	Car must not have body damage that would cost more than $250 to fix.		
Body	There must be no visible rust on the exterior of the car body		
Body	Bumpers must show no damage or defects, including no cracks or dents. DO NOT fail for scratches or paint marks		
Body	No protrusions or sharp edges anywhere on the body of the car.		
Exhaust System	The vehicle's exhaust system must meet state, manufacturer's, or common industry standards (lacking excessive wear), must have no leaks, and must not rattle or be loose from the body of the car.		

Vehicle Owner's Name:_____

Area	Inspection Details	Pass	Fail
Windows	Door windows must be functional (able to roll up and down) and free of cracks		
Windows	All windows must be free of obstructions that would impair visibility.		
Windows	Front windshield and rear window must be free of cracks.		
Tires	All tires need sufficient tread that at a minimum passes the penny test.		
Tires	No tire shall show fabric break or cut in excess of one inch; bump or knot evidencing deterioration of the tire structure; or any ply or cord structure visible.		
Mirrors	Vehicle must have side view mirrors on both sides of the car and a rear view mirror in the interior of the car.		
Mirrors	Mirrors and mirror housings must be properly affixed and show no signs of damage.		
Mirrors	Interior mirror must not have anything hanging from it.		
Mirrors	Exterior and Interior mirrors must be free of cracks		
Doors	All doors must be able to opened and closed from the interior and the exterior.		
Doors	Occupants must be able to unlock and lock their own doors.		
Seat belts	Both the driver's and front passenger's seats must have functional seat belts		
Exterior Lights	Headlights must operate (both high and low beams)		
Exterior Lights	Turn signals must operate (both sides, front and rear)		
Exterior Lights	Brake lights must operate		
Exterior Lights	Reverse lights must operate (both lights)		
Dials and Indicators	Driver console must have functioning speedometer & tachometer.		
Wipers	Wipers must be in good condition and functional.		
Horn	Horn must function.		
Area	Inspection Details	Pass	Fail

Vehicle Owner's Name:_____

Seat adjustment controls	Front seats must be able to move forward and backward and be secured in place.		
Dials & Indicators	All dials, gauges, and indicators must work.		
Dials & Indicators	Turn signal mechanism and indicators must be specifically checked and be in working.		
Dials & Indicators	All dials and indicators must have working illumination.		
A/C and Heat	Air conditioning and heat must be fully functional.		
Dashboard	Dashboard must not have any items on or about it.		

Inspector's Notes

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Vehicle Owner's Name:_____